

Notice of Meeting

Mole Valley Local Committee

Date: Wednesday, 5 December 2012

Time: 2.00 pm

Place: Council Chamber, Pippbrook, Reigate Road, Dorking, Surrey,
RH4 1SJ

Contact: **Victoria Jeffrey, Community Partnership & Committee
Officer**

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Surrey County Council Appointed Members [6]

Mrs Clare Curran, Bookham and Fetcham West (Chairman)
Mrs Helyn Clack, Dorking Rural (Vice-Chairman)
Mr Stephen Cooksey, Dorking and the Holmwoods
Mr Tim Hall, Leatherhead and Fetcham East
Mr Chris Townsend, Ashtead
Mrs Hazel Watson, Dorking Hills

District Council Appointed Members [6]

District Councillor Valerie Homewood, Beare Green
District Councillor Raj Haque, Fetcham West
District Councillor Philip Harris, Bookham South
District Councillor Chris Hunt, Ashtead Village
District Councillor Simon Ling, Ashtead Village
District Councillor Charles Yarwood, Charlwood

Chief Executive
David McNulty

District / Borough Council Substitutes:

NOTES:

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If you have any queries regarding this, please contact the Community Partnership and Committee Officer at the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Victoria Jeffrey, Community Partnership & Committee Officer on 01372 371662 or write to the Community Partnerships Team at Pippbrook, Reigate Road, Dorking, Surrey, RH4 1SJ or victoria.jeffrey@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from District members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4a PUBLIC QUESTIONS

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

4b MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47.

5 PETITIONS

To receive any petitions in accordance with Standing Order 65 or letters of representation in accordance with the Local Protocol. An officer response will be provided to each petition / letter of representation.

- To reduce the speed limit in Hookwood village from 40mph to 30mph and reduce the speed limit on the A217 from 50mph to 40mph
- To reduce the speed limit on the B2032 Station Road/Pebblehill in Betchworth from 40mph to 30mph

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| 6 | MOLE VALLEY HIGHWAYS SCHEMES PROGRESS UPDATE
[EXECUTIVE FUNCTION] | (Pages 1 - 14) |
| | To update the committee members on the progress to date of the Highways Schemes in Mole Valley. | |
| 7 | FELDAY ROAD SPEED LIMIT ASSESSMENT [EXECUTIVE
FUNCTION] | (Pages 15 - 22) |
| | To seek authorisation from the Committee to reduce the speed limit on the B2126 Felday Road, Abinger Hammer from the existing National Speed Limit to 40mph. | |
| 8 | BUS STOP CLEARWAYS [EXECUTIVE FUNCTION] | (Pages 23 - 26) |
| | To seek the Local Committee's approval to create bus stop clearways in Barnett Wood Lane (Ashtead), The Street (Ashtead), Leatherhead Road (Great Bookham) and High Street (Dorking). | |
| 9 | HIGHWAYS FORWARD PROGRAMME 2013/14 [EXECUTIVE
FUNCTION] | (Pages 27 - 34) |
| | To seek approval from the Committee for the 2 year forward plan for Highway Schemes in Mole Valley. | |
| 10 | LOCAL ALLOCATION [EXECUTIVE FUNCTION] | (Pages 35 - 46) |
| | To consider proposals for members' local allocation funding 2012/13 | |
| 11 | RECOMMENDATION TRACKER [NON-EXECUTIVE FUNCTION] | (Pages 47 - 50) |
| | To review the progress of previous recommendations made by the Committee. | |



**OFFICER REPORT TO LOCAL COMMITTEE
(MOLE VALLEY)**

HIGHWAYS SCHEMES PROGRESS REPORT

5th December 2012

KEY ISSUE

To update the Local Committee on the progress of Integrated Transport and maintenance schemes on the highways in Mole Valley District.

SUMMARY

At the 7 March 2012 Local Committee, Members agreed a programme of work for highways in Mole Valley. This report sets out recent progress.

OFFICER RECOMMENDATIONS

The Local Committee is asked to note the report for information.

LEAD OFFICER:	John Lawlor, Area Team Manager South East
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CONTACT OFFICER:	Anita Guy, Senior Engineer, South East Area Team
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BACKGROUND PAPERS:	Report to Mole Valley Local Committee, 7 March 2011, item 7

INTEGRATED TRANSPORT SCHEMES – CARRIED FORWARD 2011/12

Project	Allocation	Detail/Progress
A29 Stane Street, Ockley	£2,000	Stage 3 Safety Audit remedial measures Remedial works to be programmed
D301 Blackbrook Road, North Holmwood.	£10,000	Traffic management north of Red Lane, in the vicinity of The Plough public house Improvements to signing and provision of verge marker posts. To be programmed.
A24 Swanworth Lane to Denbies roundabout, Dorking	£10,000	Speed limit reduction to 50mph Completed
A24 Horsham Road (Deepdene to Beare Green)	£10,000	Speed limit reduction to 50mph. Completed
A29 Henhurst Cross Lane to Beare Green	£5,000	Speed limit reduction to 50mph. Completed
A24 Beare Green (southbound) near Weald School	£20,000	Safety improvements (signs, road markings, anti-skid, VAS). Substantially complete. Anti-skid and road markings to be carried out mid November with Major Maintenance scheme.
A24 Old Horsham Road, Holmwood	£15,000	Measures to address right turn/vehicle overhang on A24 central reservation Trial lane closure carried out October half-term week. Camera survey of trial to be analysed.
Cobham Road, Fetcham	£10,000	Pedestrian crossing near Fetcham Village Infants School, School Lane Zebra crossing to be taken forward for design. Implementation 2013/14, subject to allocation of funding.

Rectory Lane, Bookham	£20,000	Widening/extension of footway over whole length Design only 2012/13. Options being developed by Design Team. Ecological assessment to be carried out in Spring 2013. Implementation 2013/14, subject to resolution of any land issues and allocation of funding.
Zig-Zag Road, Mickleham	£3,000	Speed limit reduction to 30mph With legal team for advertisement end November/early December
Lower Road, Bookham	£5,000	Zebra crossing Road safety audit completed. Design being finalised. Aiming for construction February/March 2013.
Kingsland, Newdigate	£5,000	Village Gateway Works ordered. Awaiting programme date.

INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13

Project	Allocation	Detail/Progress
High Street/East Street, Bookham	£20,000	Measures to address speed, congestion and HGVs Work commenced to develop up to 4 options
A245 Woodlands Road/Randalls Road/Oaklawn Road	£5,000	Speed limit reduction Cabinet Member approved reduction to 40mph. Order to be advertised w/c 19 November.
Coles Lane, Ockley	£10,000	Extension of existing 40mph speed limit Order advertised. No objections received. Design to be finalised, works ordered and Order made.
Smalls Hill Road, Leigh	£10,000	Measures to address speed on bend by North Lodge Area Team to investigate

A246 Young Street, Fetcham	£5,000	Pedestrian/Cycle/Equestrian crossing Feasibility design only 2012/13. Survey completed. To be analysed and scheme developed.
Coldharbour Lane, Dorking	£10,000	Width restriction (regulatory signing) Traffic Regulation Order to be advertised to implement 6' 6" width restriction on Broomehall Road, Anstie Lane, Abinger Road (part), Coldharbour Lane and Logmore Lane.
Hollow Lane, Wotton	£5,000	Measures to reduce speeds in vicinity of cottages Design only 2012/13. With Design Team.
Ranmore Common Road, Dorking	£10,000	Speed limit reduction Speed limit order to be passed to traffic order team for advertising
Holmbury Lane, Abinger	£10,000	Speed limit reduction Order advertised. No objections received. Awaiting approval from Guildford Local Committee for section of scheme in Guildford District.
A24 Deepdene Avenue	£20,000	Safety measures (speed limit reduction, lighting improvements etc) Design work on-going. Phased approach to construction.
Dorking Town Centre	£5,000	Decluttering Completed
A24 Leatherhead Road (Knoll Roundabout to The Warren)	£5,000	Review of decision of Portfolio holder regarding speed limit reduction Subject of further report to Portfolio holder. Decision made to retain existing 40mph speed limit. No further action.
Cycle safety schemes – A24 Horsham Road (Spook Hill to Beare Green)	£20,000	Conversion of existing footway alongside southbound carriageway to shared cycle/pedestrian path With Design Team. Site meeting with Mole Valley Cycle Forum to agree preferred option. With Design Team for scheme development. Design and site preparatory work 2012/13 with implementation 2013/14, subject to funding.

20mph outside schools	£5,000	Investigate 20mph using recently approved methods Two schools agreed for trial scheme (Fetcham Village Infants/ Oakfield Junior School and Newdigate Infants). Design only 2012/13 with implementation early 2013/14, subject to allocation of funding.
Stage 3 Road Safety Audits	£10,000	Safety audit of 2012/13 schemes To be carried out by as and when appropriate
Parking	£10,000	Contribution towards implementation of parking measures With Parking Team
Small safety schemes	£5,000	To fund minor safety schemes, as and when identified Provision of a give-way sign at the junction of St John's Road/Poplar Road, Leatherhead – completed
Unallocated	£19,333	To supplement funding for schemes identified above or new schemes
Capital Maintenance	£183,333	Local Structural Repair schemes See separate table below

LOCAL COMMITTEE FUNDED LOCAL STRUCTURAL REPAIR

Project	Location	Update
Rectory Lane	Ashtead	To be programmed
Culver Hay	Ashtead	To be programmed
Pound Court	Ashtead	To be programmed
Barn Meadow Lane	Bookham	To be programmed
Mill Close	Bookham	To be programmed
Longmeadow	Bookham	To be programmed
Hart Gardens	Dorking	To be programmed
Marlborough Road	Dorking	To be programmed

LOCAL COMMITTEE FUNDED LOCAL STRUCTURAL REPAIR

Project	Location	Update
Beresford Road	Dorking	To be programmed
The Ridgeway	Fetcham	To be programmed
Nut Ash Lane	Leatherhead	To be programmed
Ryebridge Close	Leatherhead	To be programmed
Cathill Lane	Ockley	To be programmed
Parsonage Lane	Westcott	To be programmed

ROAD SAFETY WORKING GROUP SCHEMES

Project	Detail/Progress
A24 Mickleham By-Pass, northbound near Old London Road, Dorking	Hazard marker posts Completed
A24 Deepdene Avenue, junction with Chart Lane South, Dorking	Anti-skid, kerb build-out and warning sign With Design Team. Will be co-ordinated with ITS works on A24 Deepdene Avenue (see above)

MAJOR MAINTENANCE SCHEMES

Project	Location	Update
A245 Kingston Road <i>24m south Plough roundabout to Bull Hill</i>	Leatherhead	To be programmed

MAJOR MAINTENANCE SCHEMES		
Project	Location	Update
Zig Zag Road <i>Old London Road to NT boundary</i>	Mickleham	Completed
St Paul's Road West <i>A24 to South Terrace</i>	Dorking	Programmed over two weekends (17 th /18 th & 24 th /25 th November)
St John's Road <i>Furlong Road to Springfield Road</i>	Dorking	Moved to Surface Treatment. Will also include Furlong Road.
A25 Reigate Road <i>Roundabout junction with Station Road</i>	Betchworth	To be programmed
A24 Leatherhead By-Pass <i>Beaverbrook Roundabout & Burford Bridge roundabout</i>	Leatherhead	Completed
A24 Horsham Road <i>Southern Section of Beare Green Roundabout including A24 northbound approach (Excluding new SMA)</i>	Beare Green	In progress

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
Horsham Road/Flint Hill <i>Harrow Road to 23m north roundabout A24 Deepdene Avenue</i>	Dorking	Surface dressing	Completed
Horsham Road <i>Clarks Green roundabout to 100m north of railway bridge</i>	Grenehurst	Surface dressing	Completed
Lawrence Lane	Buckland	Surface	Haunching to be

SURFACE TREATMENT SCHEMES

Project	Location	Treatment	Update
<i>A25 Reigate Road to 200m north of railway bridge</i>		dressings	programmed. Surface treatment to be carried out in 2013/14
Ashley Road <i>Furlong Road to end</i>	Westcott	Micro asphalt	To be programmed
Tilehurst Lane <i>Parkpale Lane to Punchbowl Lane</i>	Strood Green	Surface dressings	Completed
Bailey Road <i>Furlong Road to end</i>	Westcott	Micro asphalt	To be programmed
Furzen Lane <i>Horsham Road to District boundary</i>	Horsham	Surface dressings	Completed
Rectory Lane <i>The Street to Russ Hill</i>	Charlwood	Surface dressings	Completed
Headley Common Road <i>100m west Boxhill Road to Tot Hill/Church Lane</i>	Headley	Surface dressings	Completed
Abinger Lane <i>Abinger Common School to Hollow Lane</i>	Abinger Common	Surface dressings	Completed
Sole Farm Road <i>Sole Farm Avenue to Church Road</i>	Bookham	Micro asphalt	To be programmed
Headley Lane <i>Old London Road to Lodge Bottom Road</i>	Dorking	Surface dressings	Completed
Stan Hill <i>Norwood Hill to Norwood Hill Road</i>	Charlwood	Surface dressings	Completed
Farm Lane	Ashted	Carriageway	Completed

SURFACE TREATMENT SCHEMES

Project	Location	Treatment	Update
<i>The Hilders to Pleasure Pit Road</i>		surfacing	
Woodlands Way <i>Oak Way to end</i>	Ashtead	Micro asphalt	To be programmed
Horsham Road northbound <i>300m north Mill Road to A2003 Flint Hill</i>	Mid Holmwood	Surface dressing	Completed
Pound Crescent <i>Cobham Road to end</i>	Fetcham	Micro asphalt	To be programmed
The Priors <i>Harriots Lane to end</i>	Ashtead	Micro asphalt	To be programmed
Flanchford Road <i>Leigh Place Road to Flanchford Bridge</i>	Leigh	Surface dressing	Completed
Inholms Lane	North Holmwood	Surface dressing	Completed
Hampstead Lane	Dorking	Surface dressing	To be programmed
Oaklawn Road – carried forward from 2011/12 programme	Leatherhead	Surface dressing	Completed
A245 Leatherhead Bypass Road – carried forward from 2011/12 programme	Leatherhead	Micro asphalt	To be programmed
Bramley Way – carried forward from 2011/12 programme	Ashtead	Micro asphalt	Completed
Gatesden Road – carried forward from 2011/12 programme	Fetcham	Micro asphalt	Completed
Warrene Road – carried forward from 2011/12 programme	Fetcham	Micro asphalt	Completed
Gilmals – carried forward from 2011/12 programme	Bookham	Micro asphalt	Completed
Lower Shott – carried forward from 2011/12 programme	Bookham	Micro asphalt	Completed
The Lorne/Hawkwood Rise – carried forward from 2011/12	Bookham	Micro asphalt	Completed

SURFACE TREATMENT SCHEMES

Project	Location	Treatment	Update
programme			
Oak Ridge – carried forward from 2011/12 programme	Dorking	Micro asphalt	Completed
Wathen Road – carried forward from 2011/12 programme	Dorking	Micro asphalt	To be programmed

MAJOR LOCAL STRUCTURAL REPAIR SCHEMES

Project	Location	Update
Grays Lane	Ashtead	To be carried out January 2013
Guildford Road/Waterway Road	Leatherhead	To be carried out January 2013
Randalls Road (Amenity tip entrance)	Leatherhead	Programmed mid November
A24 Leatherhead Road/Knoll Roundabout	Leatherhead	To be carried out January 2013

FLOODING AND DRAINAGE SCHEMES

Project	Location	Update
A25 Guildford Road	Abinger	To be programmed
A24 Deepdene Roundabout	Deepdene	Investigation only.
A246 Dorking Road/Broderick Road	Bookham	To be programmed
Anstie Lane	Coldharbour	Investigation only.
A24 By-pass near Fortyfoot Road	Leatherhead	Design only.

FOOTWAY SCHEMES			
Project	Location	Treatment	Update
Downs Way	Bookham	Slurry	Completed

LOCAL COMMITTEE REVENUE MAINTENANCE		
Project	Allocation	Progress
Drainage / ditching works	£28,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Tree works	£30,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Carriageway or footway patching works	£30,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Signs and Road makings	£2,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Maintenance of VAS/Wig-wags	£10,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Revenue Maintenance Gang	£151,110	Gang started work on 1 st May. Carrying out minor maintenance works.
Total	£252,110	

POTENTIAL DEVELOPER FUNDED SCHEMES

Project / Road Name	Location	Programme 2011/2012
Station Approach	Leatherhead	Bus facility improvements
Woodfield Lane	Ashtead	Options being developed in consultation with divisional Member. Consultation carried out with local residents and businesses – letter drop and public exhibition. Results being analysed.
A24 Leatherhead Road/Stags Leys	Ashtead	Pedestrian crossing With Design Team
The Street	Ashtead	Footway improvements With Design Team
West Street	Dorking	Footway improvements Meeting held between Area Team Manager and MVDC officers. Further meeting to be arranged with divisional Members.

MEMBER ALLOCATION FUNDED SCHEMES

Project / Road Name	Location	Details/Progress
Ottways Lane	Ashtead	Measures to reduce vehicle speeds Feasibility design of kerb build-out west of Maple Road carried out. In consultation with Police and divisional Member, agreed not to proceed with this option. Further investigation on-going.

Notes:

Programme dates subject to change due to weather conditions.

Completed works may still be subject to snagging

Information correct at time of writing, 14/11/12

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OFFICER REPORT TO LOCAL COMMITTEE (MOLE VALLEY)

B2126 FELDAY ROAD, ABINGER HAMMER – SPEED LIMIT ASSESSMENT 5th December 2012

KEY ISSUE

To seek authorisation to reduce the speed limit on the B2126 Felday Road, Abinger Hammer from the existing National Speed Limit to 40mph.

SUMMARY

A speed limit assessment was carried out on the B2126 Horsham Road/Felday Road, Abinger Hammer from the existing 30mph speed limit 165m south of the A25 to the existing 30mph speed limit 350m south of the junction with Radnor Lane. It should be noted that Horsham Road is in Guildford Borough and Felday Road is in Mole Valley District.

In June 2012, Guildford Local Committee gave authorisation to reduce the speed limit on the B2126 Horsham Road from National to 40mph. Guildford Members noted that any new speed limit put in place on the B2126 should apply to the entire length of road and not just where it runs through Guildford Borough. Therefore, Mole Valley Local Committee is asked to review the speed limit assessment that was reported to Guildford Local Committee and decide whether to approve a reduction to the speed limit on Felday Road to 40mph.

OFFICER RECOMMENDATIONS

The Local Committee (Mole Valley) is asked to:

- (i) Note the results of the speed limit assessment;
- (ii) Agree that, based upon the evidence, the speed limit on Felday Road, Abinger Hammer (from the existing 30mph 165m south of the A25 to the District boundary) be reduced to 40mph;

- (iii) Authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to implement the proposed speed limit change and revoke any existing traffic orders necessary to implement the change, and subject to no objections being upheld, the Order be made; and
- (iv) Authorise delegation of authority to the Area Team Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member to resolve any objections received in connection with the proposal.

1.0 INTRODUCTION AND BACKGROUND

1.1 Horsham Road and Felday Road form part of the link between the A25 and A29 and are currently subject to the National Speed Limit. At the request of the Guildford Local Committee, a speed limit assessment has been carried out on these roads from the existing 30mph speed limit 165m south of the A25 to the existing 30mph speed limit 350m south of the junction with Radnor Lane, with a view to reducing the speed limit to 30mph. It should be noted that Horsham Road is in Guildford Borough and Felday Road is in Mole Valley District, as shown on the plan attached at **Annex 1**.

1.2 In June 2012, following this assessment, Guildford Local Committee gave authorisation to reduce the speed limit on the B2126 Horsham Road to 40mph. Felday Road, which is within Mole Valley, would remain at the National Speed Limit.

1.3 Surrey's policy for determining speed limits was updated in November 2010. This is a 4 step approach consisting of:

Step 1 – Determining the length of road or roads to be assessed; giving consideration to start and end points, and road features.

Step 2 – Determining the preferred speed limit. Each road is considered under its respective location category: urban or rural. The road is then assessed against a number of pre-determined factors and definitions – a formulaic hierarchy – to determine the preferred speed limit.

Step 3 – Comparison of the preferred limit to existing speeds. This determines whether drivers are likely to comply with the 'preferred limit'. Where existing speeds are at, close to, or below, the preferred limit then changes would be considered appropriate. Where existing speeds are significantly above the 'preferred limit' then either an appropriate higher limit is recommended, the existing limit retained, or speed management measures are introduced to achieve speeds closer to the preferred limit. It is essential therefore, that Step 3 of this process is conducted in close discussion with the Police so that collective agreement can be reached on the implications of the 'preferred limit'.

Step 4 – Monitoring of a change in speed limit. Monitoring of any introduced speed limit to ensure level of compliance is satisfactory. A review of this information will then take place including the possibility of introducing speed management measures to ensure compliance.

1.4 It should be noted that, in accordance with Government guidance, mean speeds are used as the basis for determining local speed limits. It is the aim of Surrey's policy that the local speed limit is aligned so that the original recorded mean speed driven on a road is at or below the proposed new posted speed limit.

1.5 Speeding is essentially anti-social behaviour and a Police enforcement issue, as driving in excess of the posted speed limit is a criminal offence.

The Police, as the sole highway enforcement agency, have the necessary powers to deal with offenders.

2.0 ANALYSIS

- 2.1 Surveys were carried out on the B2126 Horsham Road/Felday Road and an average daily flow of 2456 vehicles and an average mean speed of 31.2mph were recorded.
- 2.3 There have been 4 recorded slight personal injury collisions on Felday Road and Horsham Road between January 2006 and September 2011, one of which was noted by the Police to involve vehicles exceeding the speed limit or travelling too quickly for the carriageway conditions.
- 2.4 The road character has been assessed as rural due to the lack of street lighting and as such would have a preferred limit of 50 mph.
- 2.5 The table below provides a summary of the assessment.

Current limit	Guildford Local Committee requested limit	'Preferred limit'	Average Mean Speed
National	30 mph	50 mph	31.2 mph

3.0 CONSULTATION

- 3.1 Consultation has been carried out with Surrey Police, including a site visit. The Police have agreed the roads under investigation should have their speed limits reduced but would only support a reduction to 40mph, not the 30mph requested by Guildford Local Committee.

4.0 DISCUSSION

- 4.1 The geometry of the road, with various tight bends and poor forward visibility in parts, results in vehicles travelling significantly below both the existing posted speed limit and the 50mph 'preferred' speed limit, with a recorded mean speed of 31.2mph. Guildford Local Committee were requesting a reduction in the speed limit to 30mph but the Police would only support a reduction to 40mph, as this was considered a safe and appropriate speed on the straighter and wider sections of the route.
- 4.2 Guildford Local Committee agreed the Officer recommendation to reduce the speed limit on the B2126 Horsham Road to 40mph.
- 4.3 The change in speed limit approved by Guildford Local Committee would result in a short section of the B2126 of approximately 675 metres in length being subject to the National Speed Limit, as shown on the plan attached at Annex 1. Either side of this section, the road would be subject to either a 30mph or 40mph speed limit. Surrey's speed limit policy states that the length of road over which a speed limit should apply before

changing to a higher or lower limit should be at least 600m. This is to ensure against too many speed limit changes that could be confusing to motorists. It is considered that the remaining length of National Speed Limit in Felday Road could lead to driver confusion, heavy braking as drivers enter the lower speed limit or non-compliance with the posted speed limits.

- 4.4 It is therefore recommended that the speed limit in Felday Road between the existing 30mph 165m south of the A25 to the District boundary be reduced to 40mph. This recommendation has the support of the Police.

5.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 The cost of changing any speed limit includes legal advertisement costs associated with the statutory process, together with the costs of design and implementation. The design would include changes to the terminal and repeater signs, and amendments to the road markings.
- 5.2 The total cost of changing the speed limit in Felday Road would be met by Guildford Local Committee.

6.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 The Highway Service is mindful of its needs within this area and attempts to treat all users of the public highway with equality and understanding.

7.0 CRIME AND DISORDER IMPLICATIONS

- 7.1 A well-managed highway network can reduce fear of crime and allow the Police greater opportunity to enforce speed controls.

8.0 CONCLUSION AND RECOMMENDATIONS

- 8.1 Guildford Local Committee has approved a reduction in the speed limit on B2126 Horsham Road, Abinger Hammer from the National Speed Limit to 40mph. This leaves a short distance of National Speed Limit on B2126 Felday Road in Mole Valley. To remove this anomaly, it is recommended that the section of National Speed Limit in Felday Road be reduced to 40mph.
- 8.2 Members are reminded about the changes to the Speed Limit Policy that now apply. The changes state that in exceptional circumstances the Local Committee may like to proceed with a change to a speed limit against officer advice. In this instance the final decision would be taken by the Surrey County Council Cabinet Member for Transport and Environment. Members may also be invited to undertake a site visit to inform their decision. Speeds, the casualty record and safety concerns would have to be reviewed after 12 months and in the event of the new speed limit being ineffective, the policy recommends that remedial action be considered.

This review may be needed earlier if there are extenuating circumstances that warrant prompt action.

9.0 REASONS FOR RECOMMENDATIONS

9.1 Recommendations have been made based upon existing policy, in consultation with Surrey Police, to remove an anomaly in the speed limit on the B2126 Felday Road, Abinger Hammer.

10.0 WHAT HAPPENS NEXT

10.1 Subject to Committee approval, the legal process to make the speed limit order will be carried out and the revised speed limit implemented this financial year.

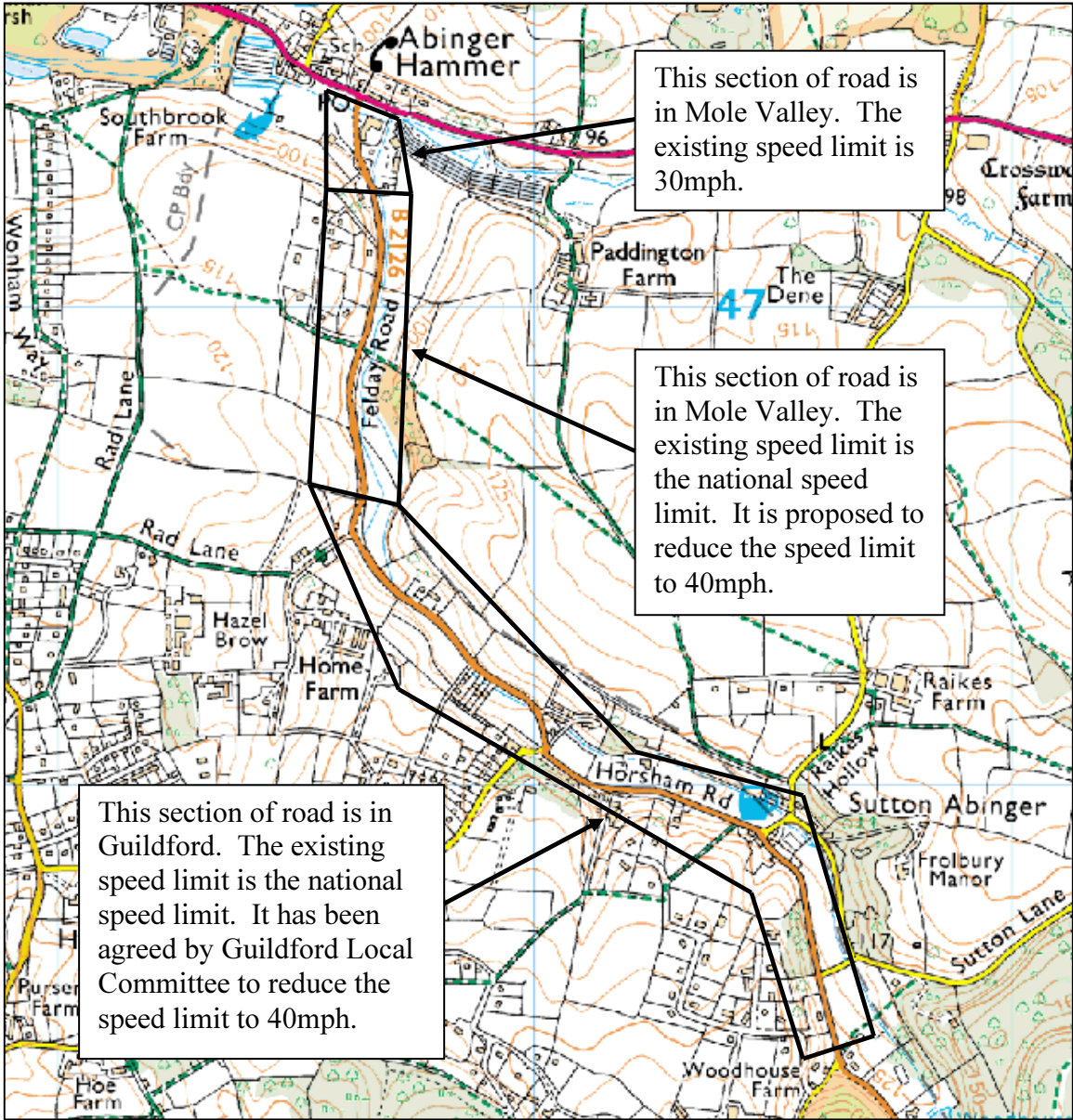
LEAD OFFICER: John Lawlor
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CONTACT OFFICER: Anita Guy
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BACKGROUND PAPERS: Report to Guildford Local Committee, 13 June 2012:
Guildford (Various) – Speed Limit Assessment

Version No. 1 Date: 10th October 2012 Time: 10:00 Initials: No of annexes: 0

Location Plan
B2126 Felday Road – Speed Limit Assessment



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OFFICER REPORT TO LOCAL COMMITTEE (MOLE VALLEY)

PROPOSED BUS STOP CLEARWAYS (VARIOUS LOCATIONS)

5th December 2012

KEY ISSUE

To seek the Local Committee's approval to create bus stop clearways in Barnett Wood Lane (Ashtead), The Street (Ashtead), Leatherhead Road (Great Bookham) and High Street (Dorking).

SUMMARY

New bus stop clearways are needed at various bus stops in Mole Valley to prevent parked vehicles obstructing the bus stops, so helping passengers to use the bus services safely. The Committee is asked to approve the implementation of these clearways, which can then be enforced by the District Council's Civil Enforcement Officers.

OFFICER RECOMMENDATIONS

The Local Committee (Mole Valley) is asked to agree that:

- (i) A bus stop clearway be introduced in Barnett Wood Lane, Ashtead, at the existing bus stop adjacent to St Georges Church, the hours of restriction to be 07:00 to 19:00 daily;
- (ii) A bus stop clearway be introduced in The Street, Ashtead, at the relocated bus stop adjacent to property no. 104, the hours of restriction to be 'At any time';
- (iii) A bus stop clearway be introduced in Leatherhead Road, Great Bookham, at the existing bus stop adjacent to Beckley Parade, the hours of restriction to be 07:00 to 19:00 Monday to Saturday; and

- (iv) A bus stop clearway be introduced in High Street, Dorking, at the existing stop adjacent to property nos. 344-346, the hours of restriction to be 'At any time'.

1. INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council, as the Highway Authority, has powers under the Road Traffic Regulation Act 1984 and the Traffic Sign Regulations and General Directions 2002 to create bus stop clearways. A bus stop clearway is a parking restriction at a bus stop that can be enforced by the District Council's Civil Enforcement Officers as they would waiting restrictions. They are, however, more onerous than waiting restrictions because the clearway also prohibits stopping and loading/unloading over the length of the bus stop.
- 1.2 Unlike waiting restrictions, a Traffic Regulation Order is not required to implement a bus stop clearway and so there is no mandatory statutory consultation process. Consequently it is Surrey policy that these measures are approved by the Local Committee to ensure that there is some local consultation prior to their implementation.
- 1.3 There are currently four locations in Mole Valley where bus stop clearways are proposed:
 - a) Barnett Wood Lane, Ashtead (adjacent to St Georges Church)
- requested by the Residents' Association
 - b) The Street, Ashtead (adjacent to property 104)
- requested by the divisional Member and bus users group
 - c) Leatherhead Road, Great Bookham (adjacent to Beckley Parade)
- requested by bus users
 - d) High Street, Dorking (adjacent to property nos. 344-346)
- requested by the bus operator

2 ANALYSIS

- 2.1 Bus stop clearways prevent vehicles stopping at bus stops and so ensure buses can pull up close and parallel to the kerb. This means that passengers do not have to get on and off the bus in the carriageway and enables ramps to be deployed for wheelchair users and pushchairs. Bus stop clearways also assist operators to operate to their schedule more easily.
- 2.2 The proposed bus stop clearways would not reduce existing on-street parking provision.
 - a) Barnett Wood Lane, Ashtead
- existing bus stop cage
 - b) The Street, Ashtead
- existing double yellow lines
 - c) Leatherhead Road, Great Bookham
- existing bus stop cage

- d) High Street, Dorking
- existing double yellow lines

3 CONSULTATIONS

- 3.1 The divisional Members for the relevant areas have been consulted. If these proposals are approved, letters will be sent to the affected frontagers prior to implementation.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 Implementation of the proposed bus stop clearways will be funded by the Passenger Transport Group.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 Buses that can pull up to the kerb allow passengers with mobility problems to board more easily and safely.

6 CRIME AND DISORDER IMPLICATIONS

- 6.1 Clear and enforceable parking restrictions help improve compliance and reduce obstruction problems.

7 CONCLUSION AND RECOMMENDATIONS

- 7.1 Bus stop clearways help keep parked vehicles away from bus stops which makes it easier for passengers, particularly those with mobility problems, to board. Buses are also less likely to block traffic behind. It is recommended to introduce bus stop clearways at four locations in Mole Valley where problems with parked vehicles are currently experienced by buses trying to access the bus stops.

8 REASONS FOR RECOMMENDATIONS

- 8.1 To help improve bus services in Surrey, one of the objectives of Surrey's Local Transport Plan.

9 WHAT HAPPENS NEXT

- 9.1 Subject to Local Committee approval, the bus stop clearways will be implemented and the restrictions enforced.

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BACKGROUND PAPERS:	None

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Date:

Time:

Initials:

No of annexes:



OFFICER REPORT TO LOCAL COMMITTEE (MOLE VALLEY)

HIGHWAYS FORWARD PROGRAMME

2013/14 – 2014/15

5th December 2012

KEY ISSUES

To seek approval of a programme of works for Mole Valley and to allocate the Local Committee's delegated budget for capital, revenue and Community Pride funding, based on the assumption that Local Committee will receive the same level of funding as this financial year.

SUMMARY

This report offers proposals for Mole Valley's 2013/14 – 2014/15 Integrated Transport Scheme programme, the use of 2013/14 revenue maintenance funding and the allocation of the Community Pride Fund.

OFFICER RECOMMENDATIONS

The Local Committee (Mole Valley) is asked to:

- (i) Approve the list of Integrated Transport Schemes for 2013/14 and 2014/15 given in Annex 1 and agree that further schemes can be added to the list during the year, subject to formal Local Committee approval and funding being allocated;
- (ii) Agree that the Integrated Transport Schemes allocation for Mole Valley is used to progress the new schemes as set out in Annex 1;
- (iii) Authorise the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the relevant local divisional Member to progress any scheme from the agreed Integrated Transport Schemes programme for 2013/14, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes;

- (iv) Agree that where the Local Committee Chairman, Vice-Chairman, relevant local divisional Member and Area Team Manager agree that an Integrated Transport Scheme should not progress for any reason, a report be submitted to the next formal meeting of the Local Committee for resolution;
- (v) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes listed in Annex 1, if required;
- (vi) Approve the Integrated Transport Schemes allocation for capital maintenance be divided equitably between County Councillors to treat roads to be agreed by the Area Team Manager in consultation with the Local Committee Chairman, Vice-Chairman and the local divisional Members;
- (vii) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £100,000 of the revenue maintenance budget for 2013/14 as detailed in Table 2 of this report;
- (viii) Authorise that the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the headings detailed in Table 2 of this report, with the exception of the Highways Localism Initiative heading, if required;
- (ix) Agree that the £5,000 per County Councillor allocated from the revenue maintenance budget for Highways Localism Initiative works , if not distributed to the Parishes by the end of November 2013, revert to the relevant Members Community Pride allocation;
- (x) Authorise the additional revenue maintenance budget for 2013/14 be used to fund a revenue maintenance gang in Mole Valley and to carry out drainage works, with any balance used to carry out works identified by the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member;
- (xi) Agree that the Community Pride Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division; and
- (xii) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Pride allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf.

1.0 INTRODUCTION AND BACKGROUND

- 1.1 Local Committees were devolved additional funding for highway works in 2012/13. Mole Valley Local Committee agreed its programme of capital and revenue works in March 2012 and has received update reports setting out scheme progress at each subsequent formal Local Committee meeting. An end of year update report will be presented to the March 2013 meeting of the Local Committee.
- 1.2 To improve the planning and delivery of capital works with our partners, the leader of Surrey County Council has asked that each Local Committee develop a 2 year forward programme for Integrated Transport Schemes. This will allow for scheme design to be carried out in year 1 with implementation in year 2. At the time of drafting this report, the County's budget for 2013/14 has not been set. This report assumes that the Local Committee will be receiving at least the same amount of funding as in 2013/14.
- 1.3 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it seeks to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use. Following a series of informal workshops with Members, this report suggests schemes for the next two financial years, which can be taken forward for design and implementation using the Local Committee's share of the capital allocation for Local Transport Schemes.
- 1.2 There is a countywide revenue budget that is devolved across the Local Committees to carry out maintenance works. This budget is targeted at drainage/ditching works, tree works, carriageway/footway patching works, signs and road markings, parking and other low cost measures. It is proposed to use this budget to allocate funding for the Highways Localism Initiative. A suggested allocation of the revenue maintenance budget is presented.
- 1.3 The Community Pride Fund pays for small highway improvements to benefit the local community. Each Local Committee receives an allowance for projects in their area to improve the street scene and make a visible difference to the lives of the people they represent. The Mole Valley Local Committee has delegated authority to decide how this funding is allocated. The works funded by this budget are identified by Members during the financial year.
- 1.4 The capital budget for major maintenance, surface treatment, footway schemes, drainage works and safety barriers is spent across the county based on a priority basis. The prioritisation process considers factors such as road condition, skid resistance, accidents and traffic volumes. The forward programme for these works has not yet been finalised and will be reported to Local Committee in March 2013, for information.

2.0 PROPOSALS FOR 2013/14 – 2014/15

2.1 Both capital and revenue funding is devolved to the Mole Valley Local Committee for highways works. Table 1 summarises the various funding streams, the assumed level of funding for 2013/14, the relevant paragraphs of this report which set out how it is proposed that this funding is allocated in 2013/14 and the recommendations relating to each funding stream.

Funding Stream	Assumed Level of Funding 2013/14	Relevant paragraphs of report	Relevant recommendations
ITS Capital Improvement Schemes	£184,333	2.1 – 2.4 Annex 1	(i) – (v)
ITS Capital Maintenance Schemes	£184,333	2.5 – 2.6	(vi)
Revenue Maintenance	£252,110	2.7 – 2.9 Table 2	(vii) – (x)
Community Pride	£30,000	2.10 – 2.11	(xi) – (xii)

Table 1 – Summary of Local Committee Funding Levels 2013/14

ITS Capital Improvement Schemes

2.2 A budget of £2m was set for Countywide Integrated Transport Schemes in 2012/13. It has been assumed that the share of this funding received by Mole Valley Local Committee will remain the same, at £184,333, for each of the next two financial years.

2.3 A series of workshops have been held with Members to develop the ITS two-year forward programme. Requests for improvement schemes from residents and Members have been collated, assessed and prioritised. CASEM has been used to prioritise potential schemes by scoring against set criteria (Congestion, Accessibility, Safety, Environment and Maintenance) in accordance with the County's Local Transport Plan.

2.4 **Annex 1** sets out the suggested ITS forward programme for 2013/14 – 2014/15. There are three elements to the proposed programme for each of the two years:

- a) Schemes for design
- b) Schemes for implementation
- c) General items

2.5 It is recommended that the £184,333 allocation for Integrated Transport Schemes is used as set out in Annex 1. It is proposed that the Area Team Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the schemes listed in Annex 1. It should be noted that further schemes can be added to the list during the

year, subject to formal Local Committee approval and funding being made available.

- 2.6 In September 2012, the Local Committee agreed a new process to address the delays in delivery of the 2012/13 ITS programme. Delegation of authority was agreed to progress schemes, including consultation and statutory advertisement. For any scheme that was agreed should not progress, it was resolved that a report be submitted to Local Committee for resolution. It is suggested that this new process be applied to all ITS schemes on the 2013/14 programme

ITS Capital Maintenance Schemes

- 2.7 In 2012/13, a budget for ITS capital maintenance schemes was provided to enable local structural repair to be carried out in roads that would not score highly under the County's prioritisation process but which were causing concerns locally. Mole Valley Local Committee received £184,333 for ITS capital maintenance schemes in 2012/13 and it has been assumed that the same level of funding will be received in 2013/14.
- 2.8 It is suggested that the ITS capital maintenance budget is divided equitably between the County Members and that roads to be treated are agreed by the Area Team Manager in consultation with the Chairman, Vice-Chairman and divisional Members.

Revenue Maintenance

- 2.9 For the purposes of this report, the Revenue Maintenance budget for 2013/14 is assumed to remain at the 2012/13 level of £252,110. As in previous years, it is suggested that £100,000 of this budget is used to fund revenue works under specific item headings, as shown in Table 2 below. This includes an allowance of £5,000 per County Member to fund the Highways Localism Initiative whereby Parish Council's can bid to Local Committee for funding of local revenue projects. A report will be brought to a future meeting of the Local Committee to set out how it is intended that the scheme will operate.

Item	Allocation	Comment
Drainage / ditching works	£28,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Tree works	£30,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Carriageway or footway patching works	£5,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Parking	£5,000	Contribution towards Residents Parking Scheme consultation, to be carried out by the Parking team

Signs and Road markings	£2,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Highways Localism Initiative works	£30,000	£5,000 per County Member. Works requested by Parish Councils and agreed by the Chairman, Vice-Chairman and relevant local Member, in consultation with the Area Maintenance Engineer
Total	£100,000	

Table 2 – Suggested Revenue Maintenance expenditure for 2013/14

- 2.10 It is proposed that the Area Maintenance Engineer, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the item headings given in Table 2, with the exception of the Highways Localism Initiative heading.
- 2.11 It is proposed that any of the £5,000 per County Councillor allocated for Highways Localism Initiative works in their Parishes, if not distributed to the Parishes by the end of November 2013, revert to the relevant Members Community Pride allocation.
- 2.12 In 2012/13, the remaining £152,110 was used to finance a revenue maintenance gang to carry out minor works throughout Mole Valley and to carry out drainage works, targeting gullies which required additional cleaning over and above that provided by the annual cleaning programme. The balance of this funding was used to resolve other local issues identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member, such as repairs to road signs. It is proposed that this funding is allocated in the same way in 2013/14.

Community Pride

- 2.13 Members are again being allocated Community Pride funding to pay for improvements in their local area. The budget for Mole Valley is £30,000, which equates to an allowance of £5,000 per County Member. The Mole Valley Local Committee has delegated authority to decide how this funding is allocated.
- 2.14 To ensure all Local County Councillors have the ability and flexibility to promote projects in their area, it is recommended that the Local Committee delegate funding and decision making to each County Councillor on the basis of the £5,000 per Member allocation. This does not preclude Members pooling their funding across divisional boundaries should they so wish. It is proposed that the Area Maintenance Engineer will continue to manage the Community Pride Fund on Members' behalf.

3.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 3.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available.
- 3.2 The Capital Maintenance budget enables local structural repair to be carried out in roads that would not score highly under the County's prioritisation process but which are causing concerns locally.
- 3.3 The Committee Revenue Maintenance budget is used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future and to support local priorities, including the Highways Localism Initiative.
- 3.4 The Community Pride Fund is used to finance works that are of benefit to the local community but might not be otherwise be carried out under the area-wide programmes.

4.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 4.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for Integrated Transport Scheme as part of the design process.

5.0 CRIME AND DISORDER IMPLICATIONS

- 5.1 A well-managed highway network can contribute to reduction in crime and disorder.

6.0 CONCLUSION AND RECOMMENDATIONS

- 6.1 It is recommended that the Committee approve the list of ITS schemes for 2013/14 and 2014/15 as set out in Annex 1 and agree that further schemes can be added to the list during the year, subject to Formal Local Committee approval and funding being made available. Authority is sought to allow the Area Team Manager, in consultation with the Chairman and Vice-Chairman, to vire money between the schemes listed in Annex 1, if required. It is further recommended that the new process agreed by Local Committee in September 2012 to address delays in delivering the 2012/13 ITS programme be applied to the 2013/14 ITS programme.
- 6.2 An additional ITS capital maintenance budget has been allocated for 2013/14 and it is recommended that this be divided equitably between County Members to treat roads to be agreed by the Area Team Manager in consultation with the Chairman, Vice-Chairman and local divisional Members.

- 6.3 It is recommended that £100,000 of the revenue maintenance budget for 2013/14 is allocated between the headings set out in Table 2 of this report, with the works to be identified, where indicated, by the Area Maintenance Engineer, in consultation with the Chairman, Vice-Chairman and relevant local Member. Authority is sought to allow the Area Maintenance Engineer, in consultation with the Chairman and Vice-Chairman, to vire this budget between the headings listed in Table 2 of this report, with the exception of the Highways Localism Initiative heading, if required. It is recommended that any of the Highways Localism Initiative funding not distributed to the Parishes by the end of November 2013 be allocated to the relevant Member's Community Pride funding.
- 6.4 The additional revenue maintenance allocation is recommended to be used to fund a revenue maintenance gang to carry out minor works in Mole Valley and to carry out drainage works, with any balance being used to fund works to be identified by the Area Maintenance Engineer, in consultation with the Chairman, Vice-Chairman and relevant local Member.
- 6.5 It is recommended that the Community Pride Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division, with the fund to be managed by the Area Maintenance Engineer on Members' behalf.

7.0 REASONS FOR RECOMMENDATIONS

- 7.1 To agree a programme of ITS and revenue works in Mole Valley and flexibility in the delivery of these works and to keep members informed of proposed highway work to be delivered from the capital maintenance budget.

8.0 WHAT HAPPENS NEXT

- 8.1 Officers will seek to progress schemes and deliver works for 2013/14 and 2014/15 and will update Members at future meetings.

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BACKGROUND PAPERS: None

Version No. Date: Time: Initials: No of annexes:



**OFFICER REPORT TO LOCAL COMMITTEE
(MOLE VALLEY)**

LOCAL COMMITTEE FUNDING

5 DECEMBER 2012

KEY ISSUE

To give consideration to the funding requests received that have been sponsored by at least one County councillor.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each county councillor and £35,000 capital funding to each local committee.

OFFICER RECOMMENDATIONS

The Local Committee (Mole Valley) is asked to:

- (i) Agree the items recommended for funding from the Local Committee's 2012/13 Member Allocation funding, as set out in section 2 of the report and summarised below:

Organisation	Project Title	Amount
Ashted Youth Centre	Youth Committee	£1,842.50
Leatherhead Drama Festival	Leatherhead Drama Festival 2013 ("TENTH ANNIVERSARY")	£2,000
Providence	Providence Chapel, Charlwood	£2,000

Chapel
Charlwood Trust

- (ii) Note the expenditure previously approved by either the Community Partnerships Manager or the Community Partnerships Team Leader under delegated powers, as set out in section 3.
- (iii) Note any returned funding and/or adjustments, as set out within the report and at Appendix 1.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 At its 7 June 2012 meeting, the Local Committee (Mole Valley) decided to divide its £35,000 capital budget equally amongst the Committee's county councillors. This means that in addition to their £12,615 revenue allocation, each councillor also has £5,833 to spend on capital projects.
- 1.3 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.4 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.
- 1.5 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2 BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

Youth Committee

Chris Townsend

£1,842.50 revenue

The Ashtead Youth Centre has submitted an application to help fund the cost of a three-day trip with the ten young people that will form the Centre's youth committee. The residential trip will aim to develop their

social and emotional skills and also to build the vital teamwork and leadership skills that members of the committee will require to be effective in the role. The youth committee will not only be the voice of those using the centre but will also aim to become, more generally, a voice for young people living in Ashted. It is envisaged that the committee will meet on a monthly basis with other members of the community who will also be invited along, and will be co-chaired by Councillor Chris Townsend.

The Committee's funding will pay half of the £3,685 cost of the hire of the residential centre. The remainder of the funding for the centre is being covered by another youth centre and the staff cost (£884) will be met from the bank hours that the centre has.

Leatherhead Drama Festival 2013 (Tenth Anniversary)

Chris Townsend

£2,000 revenue

Leatherhead Drama Festival has submitted an application for a funding contribution to support the cost of its stage management and technicians. The Leatherhead Drama Festival (LDF) will be a competitive event held at the Leatherhead Theatre for up to 30 amateur drama groups (juniors and adults), run over two weeks in May with a public audience and in front of a professional adjudicator. All competing groups will present one-act plays, for which they will receive marks from the adjudicator. In so doing, they will entertain the paying audience. The Gala Awards Night will feature two of the groups who will re-perform their plays, following which the Awards will be presented to all the winners by the Festival's Patron, Sir Michael Caine, CBE (filming schedule permitting). Leatherhead Drama Festival is requesting funding aid as the ticket sales do not cover the costs of hiring the Leatherhead Theatre nor stage management and technical staff. The total cost of the project is £24,600 (stage management and technical staffing costs £2,000) with the remaining £5,800 still to be found through other grants and sponsorships. The Festival has been supported by the Local Committee (Mole Valley) every year since its inaugural Festival in 2004 with sums of between £1,500 and £2,500 per year. This is the second bid received this year as £2,000 from Tim Hall's allocation was agreed at the September committee meeting. This bid therefore constitutes a repeat bid, as described in paragraph 1.3 of this report.

Providence Chapel, Charlwood

Helyn Clack

£2,000 revenue

Providence Chapel Charlwood Trust has submitted an application for a funding contribution to cover legal fees and insurance for the project Providence Chapel Trust, Charlwood. The Trust has been offered the chapel for a nominal sum of £1. They urgently need start-up costs for the trust to take over ownership of the chapel e.g. legal costs, insurance and urgent repairs. This is to preserve the chapel for the benefit of the

community and the nation. The total cost of full restoration is estimated by English Heritage to be around £200,000. However the total cost of this project which is the first step to acquire ownership which is the start-up cost will be around £3,100 (legal fees £1,400, insurance £600, urgent repairs £500, light and heating £500 and secretarial £100). The remainder of the funding is still to be found from other charitable trusts.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnership Manager or the Community Partnership Team Leader (East Surrey) has approved the following bids under delegated authority since the last committee meeting:

COUNCILLOR	PROJECT	AMOUNT
Hazel Watson	New Bench Chalkpit Lane Dorking	£400
Helyn Clack	Diamond Jubilee Elm Trees	£250
Chris Townsend	Mini bus Test	£400
Chris Townsend	Primary Science Workshops - West Ashted Primary School	£250
Chris Townsend	Primary Science Workshops - The Greville Primary School	£250
Tim Hall	Art Short Course GCSE	£300
Chris Townsend	Establishment of an Ashted Neighbourhood Forum and preparation of a Neighbourhood Development Plan for Ashted	£500
Helyn Clack	Maintenance of the Big Field Ditch Brockham	£500
Stephen Cooksey	Christmas Lights Replacement	£950
Helyn Clack	Piano Replacement	£400

4. ADJUSTMENTS TO NOTE

- 4.1 The Local Committee is asked to note that Stephen Cooksey's contribution to the Lower Mole Project Land Rover was £2,500 and not £2,520 as reported at the 12 September 2012 local committee meeting.
- 4.2 Members are requested to note that funding previously awarded to Azcari Youth Project to fund the project Azcari Youth Project has been withdrawn and returned to Hazel Watson's allocation.

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 6.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the funds remaining are set out in the table containing the Local Committee's financial position statement attached at Appendix 1.
- 7.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is currently in the process of being returned to the Local Committee.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria which is flexible.

8.2 Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

9. CONCLUSION AND RECOMMENDATIONS

9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the locally agreed criteria, which are available from the Community Partnerships Team.

9.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets for approval, as detailed in the report.

10. REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process them in line with the wishes of the Committee. The committee is also asked to decide how it wishes to spend its Community safety budget.

11. WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol

- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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Mole Valley Members Expenditure - Balance Remaining 2012-2013

OPENING BALANCE		REVENUE	CAPITAL
Helyn Clack		£12,615.00	£5,833.00
	MV1213011A Pubwatch Ping Pong (PPP)		£1,000.00
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213016A Leigh Community Shop	£150.00	
	MV1213008 Betchworth Celebrates Queen's Diamond Jubilee	£250.00	
	MV1213010 Charlwood & Hookwood Jubilee Celebrations		£500.00
	MV1213011 Brockham Jubilee Celebration Weekend	£250.00	
	MV1213013 Queens Jubilee Beacon Celebration	£500.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213017 Diamond Jubilee Trees for Buckland Village Green	£250.00	
	MV1213028 Refurbishment of the Village Hall	£1,000.00	
	MV1213029 Ockley Village Olympics 2012 Celebrations	£250.00	
	MV1213030 Edolphs Farm Premises Licence Application research and leaflet printing costs	£500.00	
	MV1213014 Diamond Jubilee Elm Trees	£250.00	
	MV1213048 Maintenance of the Big Field Ditch Brockham	£500.00	
	MV1213050 Piano Replacement	£400.00	
	MV1213053 Providence Chapel Charlwood Trust	£2,000.00	
	BALANCE REMAINING	£5,565.00	£4,333.00

OPENING BALANCE		REVENUE	CAPITAL
Stephen Cooksey		£12,615.00	£5,833.00
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213021 Dorking Jubilee Celebrations - Dorking Events	£200.00	
	MV1213023 Opposition of Planning Application no. MO09/0110 regarding exploratory oil & gas drilling by Europa Plc in Bury Hill Wood, off Coldharbour Lane, nr Coldharbour, Surrey.	£500.00	
	MV1213037 Scouts Be Prepared - Repair Our Roof	£2,000.00	
	MV1213038 King George V Underpass Project	£1,000.00	
	MV1213039 St Mary Magdalene, South Holmwood church clock, repair and restoration	£2,644.00	
	MV1213049 Christmas Lights Replacement	£950.00	
	BALANCE REMAINING	£4,571.00	£5,833.00

Mole Valley Members Expenditure - Balance Remaining 2012-2013

	OPENING BALANCE	REVENUE	CAPITAL
Tim Hall		£12,615.00	£5,833.00
	MV1213014A Walking aids		£400.00
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213018 Leatherhead Art Project 2012	£2,500.00	
	MV1213019 Therfield School Mentoring Programme	£2,000.00	
	MV1213020 'Making Good – Action/Reward Summer Project'	£1,000.00	
	MV1213024 Becoming More Audacious	£1,000.00	
	MV1213025 Brighter Fetcham	£550.00	
	MV1213026 Total Football	£1,500.00	
	MV1213034 Leatherhead Drama Festival 2013	£2,000.00	
	MV1213046 Art Short Course GCSE	£300.00	
	MV1213051 The Bridge Youth Centre refresh project	£718.96	
	BALANCE REMAINING	£296.04	£5,433.00

	OPENING BALANCE	REVENUE	CAPITAL
Clare Curran		£12,615.00	£5,833.00
	MV1213013A Retail Benchmarking	£2,010.00	
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213013 Queens Jubilee Beacon Celebration	£1,000.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213033 Peter Pan Playschool Garden Improvement Project		£2,500.00
	MV1213035 Phoenix Project, Encore Youth Orchestra		£1,900.00
	BALANCE REMAINING	£8,855.00	£1,433.00

	OPENING BALANCE	REVENUE	CAPITAL
Chris Townsend		£12,615.00	£5,833.00
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213027 Grant towards Day Centre Running Costs	£500.00	
	MV1213036 Lower Mole Project Land Rover		£2,500.00
	MV1213042 Youth Committee	£1,842.50	
	MV1213043 Mini bus Test	£400.00	
	MV1213044 Primary Science Workshops - West Ashtead Primary School	£250.00	
	MV1213045 Primary Science Workshops - The Greville Primary School	£250.00	

Mole Valley Members Expenditure - Balance Remaining 2012-2013

MV1213047 Establishment of an Ashtead Neighbourhood Forum and preparation of a Neighbourhood Development Plan for Ashtead	£500.00	
MV1213052 Leatherhead Drama Festival 2013 (tenth Anniversary)	£2,000.00	
BALANCE REMAINING	£6,122.50	£3,333.00

Mole Valley Members Expenditure - Balance Remaining 2012-2013

OPENING BALANCE		REVENUE	CAPITAL
Hazel Watson		£12,615.00	£5,833.00
	MV1213012A Wotton Village Signs		£230.00
	MV1213015A Local Committee Webcasting	£250.00	
	MV1213009 Azcari Youth Project (AYP)		£650.00
	MV1213012 Westcott Community Project based at St John's Church Furlong Road, Westcott		£3,786.00
	MV1213014 Repair and reinstall two village signposts		£900.00
	MV1213015 Europa Oil and Gas Exploration in Bury Hill Wood, Holmwood, Public Inquiry	£900.00	
	MV1213016 Looked After Children Bursary	£500.00	
	MV1213022 Replacement of Westhumble millenium sign	£415.00	
	MV1213031 Fire escape route from the recent Jubilee kitchen extension to the Fire assembly point	£6,055.00	
	MV1213032 Headley Playground Refurbishment	£4,000.00	
	MV1213040 New Bench Chalkpit Lane Dorking	£133.00	£267.00
	MV1213009 Azcari Youth Project (AYP)		-£650.00
	BALANCE REMAINING	£362.00	£650.00

**MOLE VALLEY LOCAL COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – SEPTEMBER 2012**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Committee, it will be removed from the tracker.

Date of meeting and reference	Item	Recommendations/Actions	Responsible officer or member	Response	Next progress check:
07/06/12	Item 4a Public Questions	Mr Ward raised a question on the parking situation in Hookwood	David Curl	The Parking Team responded that they would have a comprehensive look at the area and a report on metered parking would be bought to the committee later in the year.	05/05/12
07/06/12	Item 4b Members Questions	Mrs Watson raised a question on the issues of road safety on Ranmore road and how the safety of the bridleway crossing on Ranmore Road could be improved	John Lawlor/Anita Guy	The Area Highways Team manager would look into the bridleway crossing but the fact Ranmore Common is an Area of Outstanding Natural Beauty must be taken into account	05/05/12
07/06/12	Item 8 Coles Lane, Ockley	The committee agreed the change in speed limit on Coles Lane, Ockley to be 40mph along the entire stretch. Officers are to advertise the changes and consult with the Chair, Vice-Chair and divisional member with regards to any objections.	John Lawlor	The Area Highways Manger to consult with chair, vice-chair and divisional member once the advert is closed.	05/05/12

07/06/12	Item 9 Lidl Dorking Development	The committee authorised the advert for Vincent Lane for a zebra crossing, raised table and 'Access Only' signs. Officers are to advertise the changes and consult with the Chair, Vice-Chair and divisional member with regards to any objections.	John Lawlor	The Area Highways Manger to consult with chair, vice-chair and divisional member once the advert is closed.	05/12/12
07/06/12	Item 10 CycleSMART	When the committee is considering proposals for cycling infrastructure they will take into account and consider the safety and accident data that is prepared.	Duncan Knox/Lesley Harding	Officers to keep the committee updated on the cycling casualty data.	ONGOING

07/06/12	Item 15 School Keep Clear (SKC) Markings	The committee agreed to advertise a TRO to make School Keep Clear markings enforceable, any objections raised will be solved by the Parking and Strategy Implementation manager in the first instance, where they cannot be resolved it will be with consultation with the Chair, Vice-Chair and divisional member. The committee also agreed any future SKC markings would be enforceable and the recommendations made were subject to the list of schools being checked to ensure it is up to date.	Rikki Hill	The list of schools has been emailed to all county members to be checked for accuracy.	12/09/12
12/09/12	Item 8 A245 Woodlanes Lane Speed Limit	The committee agreed to make representation to the portfolio holder to change the speed limit on the A245 in accordance with the Elmbridge Local Committee.	John Lawlor/Victoria Jeffrey	The matter to be taken to the next Cabinet Member decision making meeting and reported back to a future committee meeting	05/12/12
12/09/12	Item 9 Speed Limit Assessment	The committee voted on changing the recommendation to lower the A24 Leatherhead Road from 40mph 30mph, this was carried and it was agreed representation would be made to the cabinet member for a decision	John Lawlor/Victoria Jeffrey	The matter to be taken to the next Cabinet Member decision making meeting and reported back to a future committee meeting	05/12/12

12/09/12	Item 10 20mph Speed Limit Outside Schools	The committee agreed to pilot the speed limit outside two schools, one urban and one rural. These were to be agreed by the Area Highways Manager in consultation with the Chair and Vice-Chair.	John Lawlor	The schools where the pilot is to take place are to be decided upon and reported back to a future committee along with the progress of the pilot.	05/12/12 and future meetings for the results of the pilot.
12/09/12	Item 15 Hookwood Parking Report	The committee agreed with the proposals within the report and requested that a further report outlining the responses to statutory consultation be brought to the committee when complete.	David Curl	A report to be brought back to a future committee on the responses to the consultation in Hookwood.	06/03/13